

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES -November 21, 2017**

The Business Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 P.M.

Roll Call: Heinrich, Higgins, Klimko, Noone, Norris, Thompson and Valle.

Also, Present: Matthew Hall, Manager
Laurie A. Barton Borough Clerk

Mayor Higgins led everyone in the flag salute.

Mayor Higgins read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Council Appearance

David Evans, Wilbur Ave., came before Council to ask the status of his appeal he submitted for a solicitor’s permit that was initially denied. Mayor Higgins stated after careful review and further input from the Police Chief, it was decided to honor the Chief’s denial of the permit.

Hearing no further comments, motion made by Heinrich and seconded by Valle to close the public portion of agenda, all were in favor.

Vouchers and Claims

Motion made by Heinrich and seconded by Norris to pay the vouchers and claims in the amount of \$606,822.51 from the current fund and \$73,431.82 from the sewer utility.

ROLL CALL: Heinrich, Higgins, Klimko, Noone, Norris, Thompson (*abstains from any Fire and EMS bills*) and Valle.

Ayes: 7, Nays: 0

Motion carried.

Resolutions

Motion made by Klimko and seconded by Heinrich to approve Resolution 2017-221 and 222.

ROLL CALL: Heinrich, Higgins, Klimko, Noone, Norris, Thompson and Valle.

Ayes: 7, Nays: 0

Motion carried.

RESOLUTION 2017-221
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE
As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 16, 2015 to US Bank Cust Pro Capital 6, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102, in the amount of \$267.32 for taxes or other municipal liens assessed for the year 2014 in the name of Melchor, Martin/Mayra Ortiz as supposed owners, and in said assessment and sale were described as 53 Cornish Street, Block 100 Lot 44, which sale was evidenced by Certificate #15-00049; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 11-14-17 and before the right to redeem was cut off, as provided by law, Pacific Union Financial on behalf of Corelogic Tax Service claiming to have an interest in said lands, did redeem said lands claimed by US Bank Cust Pro Capital 6 by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,884.27 which is the amount necessary to redeem Tax Sale Certificate #15-00049.

NOW THEREFORE BE IT RESOLVED, on this 21st day of November 2017 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank Cust Pro Capital 6, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102 in the amount of **\$2,584.27** (This amount consists of \$1,884.27 Certificate Amount redeemed + \$700.00 Premium).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 100 Lot 44 from the tax office records.

RESOLUTION 2017-222
A RESOLUTION FOR REDEMPTION OF TAX CERTIFICATE
As per N.J.S.A.54:5

KNOW ALL PERSONS BY THESE PRESENTS THAT, WHEREAS, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 21, 2016 to US Bank Cust for Pro Capital 5 Sterling National, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102, in the amount of \$655.14 for taxes or other municipal liens assessed for the year 2015 in the name of Wells Fargo Bank NA & as supposed owner, and in said assessment and sale were described as 4 Carlton Ave., Block 18.01 Lot 1, which sale was evidenced by Certificate #16-00025; and

WHEREAS, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 11-8-17 and before the right to redeem was cut off, as provided by law, American Home Title claiming to have an interest in said lands, did redeem said lands claimed by US Bank Cust for Pro Capital 5 by paying the Collector of Taxes of said taxing district of Washington Borough the amount of \$1,536.94 which is the amount necessary to redeem Tax Sale Certificate #16-00025.

NOW THEREFORE BE IT RESOLVED, on this 21st day of November 2017 by the Mayor and Council of the Borough of Washington, County of Warren to authorize the Treasurer to issue a check payable to US Bank Cust for Pro Capital 5 Sterling National, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102 in the amount of **\$1,536.94** (This amount consists of \$1,536.94 Certificate Amount redeemed).

BE IT FURTHER RESOLVED, that the Tax Collector is authorized to cancel this lien on Block 18.01 Lot 1 from the tax office records.

Motion made by Noone and seconded by Heinrich to approve Resolution 2017-223

ROLL CALL: Heinrich, Higgins, Klimko, Noone, Norris, Thompson and Valle.
Ayes: 7, Nays: 0
Motion carried.

RESOLUTION 2017-223
RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 EXCEEDING 20% OF THE
ORIGINAL COST OF THE ACQUISITION AND INSTALLATION OF A NEW
EMERGENCY STAND-BY GENERATOR

WHEREAS, the Borough of Washington, County of Warren, State of New Jersey and Innovative Electrical Contracting, Inc. entered into a contract for the acquisition and installation of a new emergency stand-by generator; and

WHEREAS, after extensive review of necessary generator output, present and future building loads, and resulting natural gas supply requirements by local utilities; and

WHEREAS, the aforesaid modification necessitates a change order to reflect the actual contract amount, which change order is permissible under the Local Public Contracts Law and the Local Government Services regulations with respect to the same; and

WHEREAS, the generator project will be reimbursed through a grant from the State of New Jersey Office of Emergency Management, the Borough Manager recommends authorizing the Change Order, Accepting the Project, and;

WHEREAS, the CFO certifies that additional funds are available for the project from the following account 04-2017-1704-0-4-0,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Washington, in the County of Warren and State of New Jersey as follows:

1. It authorizes the Borough to accept Change Order No 3 via Resolution 2017-224 to the contract with Innovative Electrical Contracting, Inc. for the emergency Standby generator project to increase the total contract price to the amount of \$91,758.45.
2. It hereby directs the Borough Clerk to transmit certified copies of this resolution to the Borough Purchasing Agent, the Finance Department, and to the official newspaper of the Borough of Washington for public notice.

Motion made by Noone and seconded by Valle to approve Resolution 2017-224

ROLL CALL: Heinrich, Higgins, Klimko, Noone, Norris, Thompson and Valle.
Ayes: 7, Nays: 0
Motion carried.

RESOLUTION 2017-224

RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 INCREASING THE PRICE FROM \$80,876.55, TO \$91,758.45 WHICH IS AN INCREASE OF \$10,881.90 FROM THE CONTRACT AMOUNT FOR THE ACQUISITION AND INSTALLATION OF A NEW EMERGENCY STAND-BY GENERATOR

WHEREAS, the Borough of Washington, County of Warren, State of New Jersey and Innovative Electrical Contracting, Inc. entered into a contract for the acquisition and installation of a new emergency stand-by generator; and

WHEREAS, there was an increase in the contract price from \$80,876.55 to \$91,758.45, an increase of (\$10,881.90) change order No.3 to the contract amount based on an adjustment of rated generator output from 100kW to 150kW; and

WHEREAS, the aforesaid modification necessitates a change order to reflect the actual contract amount, which change order is permissible under the Local Public Contracts Law and the Local Government Services regulations with respect to the same; and

WHEREAS, the generator project will be reimbursed through a grant from the State of New Jersey Office of Emergency Management, the Borough Manager recommends authorizing the Change Order, Accepting the Project, and;

WHEREAS, the CFO certifies that additional funds are available for the project from the following account 04-2017-1714-0-4-0,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Washington, in the County of Warren and State of New Jersey as follows:

3. It authorizes and accepts Change Order No 3 to the contract with Innovative Electrical Contracting, Inc. for the emergency Standby generator project to increase the total contract price to the amount of \$91,758.45.
4. It authorizes the appropriate municipal officials to increase the amount of the contract by an additional \$10,881.90 and authorizes those same municipal officials to pay said change order amount when the appropriate request for payment is submitted and approved by the purchasing agent.
5. It hereby directs the Borough Clerk to transmit certified copies of this resolution to the Borough Purchasing Agent, and the Finance Department.

Motion made by Heinrich and seconded by Noone to approve Resolution 2017-225

ROLL CALL: Heinrich, Higgins, Klimko, Noone, Norris, Thompson and Valle.

Ayes: 7, Nays: 0

Motion carried.

**AUTHORIZING BUDGET TRANSFERS
FOR FISCAL YEAR 2017 APPROPRIATIONS IN THE AMOUNT OF \$19,132.52 IN THE CURRENT FUND**

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriations transfers during the last two (2) months of the fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Borough of Washington, County of Warren, State of New Jersey, the Chief Financial Officer Natasha S. Turchan, be and the same is hereby authorized to make transfers among the Fiscal Year 2017 Budget in the amount of \$19,132.52 in the Current Fund as follows:

	TO:	FROM:
General Administration		
Other Expenses	3,000.00	
Municipal Clerk		
Other Expenses	500.00	
Zoning Board		
Other Expenses	300.00	
Utilities		
Telephone	7,000.00	
Library		
Other Expenses	8,332.52	
Planning Board		
Other Expenses		1,800.00
Mayor and Council		
Other Expenses		1,000.00
Tax Collector		
Other Expenses		3,000.00
Building and Grounds		
Other Expenses		8,332.52
Engineering		
Other Expenses		5,000.00
	<u>\$ 19,132.52</u>	<u>\$ 19,132.52</u>

Motion made by Heinrich and seconded by Thompson to approve Resolution 2017-226

ROLL CALL: Heinrich, Higgins, Klimko, Noone, Norris, Thompson and Valle.
Ayes: 7, Nays: 0
Motion carried.

RESOLUTION 2017-226
AUTHORIZING CANCELLATION OF THE ASSESSMENT TRUST FUND IN THE
AMOUNT IF \$2,749.34

WHEREAS, Borough of Washington maintains non-active trust assessment; and

WHEREAS, all eligible assessments were collected; and

WHEREAS, at the present time only prepaid assessments and fund balance is listed on the balance sheet; and

WHEREAS, Tax Collector recommends cancellation of this fund

NOW THEREFORE BE IT RESOLVED, the Tax Collector for the Borough of Washington is authorized to cancel existing Trust Assessment Fund in the amount of \$2,749.34 and deposit the balance of the fund into the Current Fund.

Council Remarks

Mayor and Council wished everyone a Happy Thanksgiving.

Mayor Higgins gave a detailed report on some of the information received and classes he attended at the League of Municipalities conference.

ADJOURNMENT

Hearing no further business, a motion was made by Klimko seconded by Valle to adjourn the meeting at 7:40 pm.

Ayes: 7; Nays: 0
Motion Carried.

Mayor David Higgins

Laurie A. Barton, Borough Clerk